



Notice of change in registered office address

Section 113(3) Companies Act 1963 (inserted by section 4 Companies (Amendment) Act 1982)
Section 249A Companies Act 1990 (inserted by section 107 Company Law Enforcement Act 2001)
Companies Act 1990 (Form and Content of Documents Delivered to Registrar) Regulations 2002

CRO receipt date stamp
Companies Acts 1963 to 2009

B2

Company number

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Please complete using black typescript or BOLD CAPITALS, referring to explanatory notes

Company name

in full

Limited

Change

Registered office
address
note one

Date of change

Day	Month	Year								
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Certification

I hereby certify that the particulars contained in this form are correct and have been given in accordance with the Notes on Completion of Form B2.

Signature

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Name *in bold capitals or typescript*

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☐

Director

☐

Secretary *note two*

Date

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Presenter details

Name

Address

DX number

Telephone number

E-mail

Person to whom queries can be addressed

	DX exchange
	Fax number
	Reference number

NOTES ON COMPLETION OF FORM B2

These notes should be read in conjunction with the relevant legislation.

- General** This form must be completed correctly, in full and in accordance with the following notes. Every section of the form must be completed. Where "not applicable", "nil" or "none" is appropriate, please state.
- note one** A **full** postal address in the State at which post is capable of being readily delivered by the postal service must be given. A P.O. Box will not suffice.
- note two** Tick the relevant box(es). This form **must** be certified by a current officer of the company.

Further information

CRO address When you have completed and signed the form, please file with the CRO. The Public Office is at 14 Parnell Square, Dublin 1. DX address is 145001.
The DX (Document Exchange) service is an alternative service to filing by post.

If submitting by post, please send with the prescribed fee to the Registrar of Companies at:

Companies Registration Office,
O'Brien Road,
Carlow,
County Carlow

Payment If paying by cheque, postal order or bank draft, please make the fee payable to the Companies Registration Office. Cheques or bankdrafts must be drawn on a bank in the Republic of Ireland.

Please *carefully* study the explanatory notes above. A Form B2 that is not completed correctly or is not accompanied by the correct fee is liable to be rejected and returned to the presenter by the CRO pursuant to section 249A Companies Act 1990 (inserted by section 107 Company Law Enforcement Act 2001).

Unless the document, duly corrected, is relodged in the CRO within 14 days, it will be deemed to have never been delivered to the CRO.

FURTHER INFORMATION ON COMPLETION OF FORM B2, INCLUDING THE PRESCRIBED FEE, IS AVAILABLE FROM www.cro.ie OR BY E-MAIL info@cro.ie